

CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION
Fall 2017

Name of Person Submitting Request:	Mark Williams		
Program or Service Area:	Automotive		
Division:	Applied Tech.		
Date of Last Program Efficacy:	2016		
What rating was given?	Meets		
Current Number of Classified Staff:	FT:0		PT: 3
Position Requested:	Lab Assistant #1		
Strategic Initiatives Addressed: (See Strategic Directions + Goals)	1.3, 1.6, 1.9.1,1.9.2,6.1.3 2.5.1, 2.6.6 & 5.2.4		

Replacement Growth X

If you checked replacement, when was the position vacated? _____

1. Provide a rationale for your request. (Explain, in detail, the need for this position.)

The Lab Assistant will support special populations and students by providing assistance and a safe working environment in the Collision labs, when the instructors are out of Line-of-Sight. This was suggested by the Advisory Committee for several years to continue a safe working environment. Our program is extremely lab intensive and most of our courses require hands-on tasks, testing, and troubleshooting. One instructor in the lab is not enough to go around and adequately help all the students. With 15 to 25 different projects happening simultaneously, it is difficult to help students troubleshoot and build skills correctly while maintaining a safe classroom environment. In addition, we are expecting to have a solid increase in enrollment. We have previously hired part time lab assistants with alternative funding sources such as Perkins. These funds are becoming harder to secure and more restrictive in their allowed uses. This has strengthened the need for a full time lab assistant in the welding program.

2. Indicate how the content of the department/program’s latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

In the 2016, CTE Two Year Review, page 2
 Efficacy Team Analysis and Feedback: Meets
 The Automotive Program data shows a slight decreases in enrollment since 20014.

- The success rates are 84%, well above the school average at 79%
- The retention rate is 95%, well above the school average at 89%
- Certificates have doubled from 2009-10
- WSCH per FTEF average 376 because of duplicate enrollment

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

The Automotive Technology data shows decreasing enrollment from 2012 to 2017. This is likely

due to a lack of marketing from SBVC.

The success and retention rates have remained above the school average by 10 and 3 percentage points, respectively.

Due to decreased enrollment, the WSCH per FTEF has declined some. With increased marketing and high school partnerships, this should increase.

Sections have decreased slightly in alignment with the enrollment and low marketing.

Certificates have remained constant and A.S. Degrees have increased by 800% from 2012-13 to 2016-2017.

The FTES in 16-17 dropped 2 points due to the state of the economy. As local economy provides the jobs for the community, we will see slight drops in enrollment due to the need of the community to go to work. The comprehensive Automotive Programs at SBVC provide all students with quality instruction in Automotive Technology. New students are given the opportunity to develop the needed skills to begin their careers in the automotive field, with emphasis on theory and hands-on training. Professional Experts will help training that also enables practicing technicians to improve their skills in the latest technology, laws and regulations in the automotive industry.

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4. What are the consequences of not filling this position?

With a large lab, there are many times when working students are out of Line of Sight and harmful accidents may occur. If Professional Experts are present, then the chances are fewer that we will have accidents.